

Wellington Square Co-operative Homes Inc

Co-operatively owned and operated by the members who live here

Policy No. 8. Expenses Policy

Expenses policy will apply for members who are attending Co-op conferences, workshops and meetings or on other co-op business.

Accommodations: It is expected that members will exercise discretion in selecting suitable accommodation of a reasonable standard.

Meals and Incidentals: Actual expenses for meals and incidentals (up to a maximum established by the Board from time to time) will be covered. Itemized statement and receipts will be required. Alcoholic beverages and personal items are not approved expenses.

Transportation: Economy class air fare will be paid. Trains or buses should be considered for shorter distances where time permits. Automobile travel, when necessary, will be reimbursed at a rate established by the Board of Directors from time to time. Airport transport will be reimbursed at the most economical method, abnormal conditions excepted.

Lost time: Loss of income will not be compensated for except by prior approval of the Board.

Advance payment: Advance payments may be made.

Babysitting: Babysitting expenses incurred because of attendance at Board Meetings can be reimbursed up to a limit as approved by the membership, from time to time.

This policy adopted by the membership on February 22nd 1994.