

Wellington Square Co-operative Homes Inc

Co-operatively owned and operated by the members who live here

Policy No. 27. Waiting List Policy

The waiting lists of the co-op will be maintained and administered by staff, with guidelines issued from time to time by the Board of Directors.

- 27.1. Approved applicants will be assigned the next vacant unit appropriate to their family size, income and needs unless there has been an approved internal move for the same size unit, in which cases that will take priority.
- 27.2. Applications from members living with family already residing in the co-op, will be placed on the appropriate waiting list and given no preferential treatment.
- 27.3. In order to avoid vacant unit losses, a non-disabled family may move into a vacant special needs unit on the understanding that when the unit was required by a qualifying applicant they would agree to move to the first available appropriate unit.
- 27.4. When filling a unit that has been modified, e.g. with a main floor washroom, priority will be given to the family most qualified.

Any deviation from this policy must have prior Board approval.

This policy adopted by the membership on January 31st 1995.