

Wellington Square Co-operative Homes Inc

Co-operatively owned and operated by the members who live here

Policy No. 17. Medical Alterations Policy

Since the purpose of Wellington Square Co-operative Homes Inc. is to provide affordable housing in a comfortable environment for its members, and since occasionally members will require alterations to their units because of physical or medical limitations, the Co-op will assist these members using the following principles:

- 17.1. All members must be treated equally.
- 17.2. No member should be required to subsidize another member.
- 17.3. No alterations may permanently change the basic purpose of a unit
- 17.4. To comply with these principles, each request will be reviewed by the Board who will consider each of the following items before making their decision:
 - 17.4.1. Only documented, medically required alterations will be considered.
 - 17.4.2. Medical alterations requests will be considered only from members who have lived in the co-op for greater than one year.
 - 17.4.3. All requests for medical alterations must be approved by the Board. These requests will be reviewed by the Board on a confidential basis using case numbers.
 - 17.4.4. In keeping with the first and second principle mentioned above, any medical alteration will be at the requesting member's expense. However, since the purpose of the Co-op is to provide long-term housing for its members, the Co-op will co-operate in the financing of the alterations where necessary by paying for the alterations and entering into a repayment contract with the members.
 - i The repayment contract will be established and administered by the co-op administrator who has access to the members financial information.
 - ii Any equipment installed under this program will be the property of the Co-op until paid for in full. The member will assume full responsibility for maintenance costs and liability arising from the equipment.
 - iii In the event of a member not meeting their financial obligation to the co-op, the co-op reserves the right to remove and sell the equipment, and to pursue the member for full payment of any outstanding balance.
1. Any deviation to this policy required prior Board approval.

This policy approved by the Board of Directors on November 11th, 1998, and approved by the membership on November 25th, 1998, at which time it comes into force.